EVALUATION CRITERIA

RFP NUMBER 5949 Z1, Risk Management Information System (RMIS)/Claims Management System
Opening Date: November 20, 2018

Request for Proposal/Proposal Requirements

The proposals will first be examined to determine if all requirements listed below have been addressed and whether further evaluation is warranted. Proposals not meeting the requirements may be rejected as non-responsive. The requirements are:

1. Original Request for Proposal for Contractual Services form signed using an indelible method;
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview (Attachment A: Bidder Response);
4. Completed Sections II through VI;
5. Completed Technical Approach (Attachment A: Bidder Response); and
6. Completed State Cost Proposal Template.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	110
Part 2 — Technical Approach	1490
Part 3 — Cost Proposal Points	485
Total Points without Oral Interviews	2085
Oral Interviews, (if required)	415
Total Points with Oral Interviews	2500

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
   Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

	Formula	Sample	Sample	Sample
	Lowest Cost Submitted	$100,000	$100,000	$100,000
÷	Cost Submitted	$100,000	$200,000	$150,000
x	Maximum Possible Cost Points	485	485	485
=	Points To Award	485	243	323